



Campbell River Skating Club Board Meeting Minutes

Board Meeting on November 15, 2022 at Strathcona Gardens Complex Meeting Room,
Campbell River, BC

Attendees: James, Sue, Rory, Kelsey, Heather, Rene

Regrets: Sarah, Rene

1. Call to order made at 6:53pm
2. Quorum 5/7
3. Approval of the Agenda
Motion to Approve the Agenda and amend as needed.
1st – Rory; 2nd – Kelsey. Carried.
4. Minutes
Reviewed, minor edit to add 's' to James
Motion to adopt the minutes as presented.
1st – James; 2nd – Kelsey. Carried.
5. Correspondence
 - a. Nov 7//22 Skate Canada - Skate With Us National Contest
 - b. Nov 7/22 BC/YT Section - Athlete Development Fund 50/50 Raffle
 - c. Nov 9//22 Skate Canada - Copyright Material on Club Website
 - d. Nov9/22 BC/YT Section - Athlete Development Fund 50/50 Raffle
 - e. Nov 10/22 BC/YT Section - Athlete Development Fund 50/50 Raffle
 - f. Nov 11/22 SKate Canada - Inside Edge
6. Finance: no report
7. President's Report: Discussion on the skate harness delays.
Motion to cover the full cost of Rory's club jacket.
1st - James, 2nd - Kelsey. Approved by email. Carried. Rory abstained.

ACTION: Remaining coaches jackets to be determined by an email vote after information has been received from Lululemon, and budget discussion.
ACTION: Sue to send an email to the coaches letting them know that the Board is looking into purchasing jackets for the rest of the coaching team.
8. Secretary: Mission Statement.
Motion to accept the Mission, Vision and Member Values as written.

1st - Heather, 2nd - Kelsey. Carried.

ACTION: Rory to post Vision, Mission and Values on the website.

Discussion on how to incorporate strategic pillars internally will be ongoing.

9. Registrar:

Motion to apply the following pro-rating discounts

- P and T, PCS, CS → Pro-rate at 50% per session as this is our feeder group;
- Star skate → Pro-rate at 25% per session (pro-rating is almost a non-issue for this group and is barely used);
- CPS → Pro-rate at 10%

1st - Sarah, 2nd - Heather. Carried.

ACTION: Sarah to report out at the end of the winter session on the success of this.

Motion to approve and implement the proposed installment payment policy.

1st - Sarah, 2nd - James. Carried.

ACTION: Sarah to update on Uplifter.

Motion to provide Rachel Lim a credit based on the day that she requested the credit (October 29, 2022) due to medical reasons for all sessions, the credit will be honored for future skating until the end of the skating season August 31, 2023.

1st - Kelsey, 2nd - James. Carried.

ACTION: Sue to email Rachel the decision.

10. Coach Representative:

Motion to provide three sessions of Junior Academy during the month of December for free to any candidates that are high potential in CanSkate as determined by the Coach.

1st - Rory, 2nd - Heather. Carried.

Discussion: Board to consider ways to promote diversity and inclusion of all genders in figure skating.

Discussion: Flat fee credit for a Spring/Summer session for multi-day incentives for the next term. Example: If you do two or more sessions in the Winter, you will receive a 50\$ credit to be used towards skating in the Spring or Summer. Discussion, find an average and round it up (example, 4 CAN Skates a week, only give an incentive for 2 or more).

Motion to create a Can Skate multi-day incentive policy that reads “if you participate in two or more CanSkate sessions a week in the Fall and/or Winter terms, you will receive a 50\$ credit (per term) to be used towards skating in the Spring or Summer sessions.” This policy will be retroactive for the 2022 - 2023 Skate Canada sessions (i.e. the Fall 2022 session participants who qualify will get a credit).

1st - Rory, 2nd - Heather. Carried.

ACTION - Rory to identify who has signed up for multi day sessions to the Registrar.

11. Fundraising:

ACTION: Fundraising to set up Flip Give initiative.

Motion to approve a club bottle drive for January 2023.

1st - Kelsey, 2nd - Rory. Carried.

12. PR Report:

Discussion to check for Criminal Record check.

Motion to organize and participate in the Campbell River Truck Parade.

1st - James 2nd - Kelsey. Carried.

ACTION: James, Trina and Megan to try to pull together a storyboard to enter the Skate with Us competition.

Motion to approve reports as submitted.

1st - James, 2nd - Kelsey. Carried.

13. New Business

Policy Review: Waiver, Volunteer Policy

Motion to approve the Waiver and Volunteer Policy as proposed.

1st - Rory, 2nd - Heather. Carried

ACTION: To send an email to our members asking for volunteers to attend the ice show committee meeting on December 13, 2022. Rory to arrange for a pre-ice show planning meeting.

14. Next Meeting: January 17, 2023.

- a. Propose to have an ice show meeting on December 13, 2022.

15. Motion to adjourn made by Heather at 9:30 pm.