



## Campbell River Skating Club Board Meeting Minutes

Board Meeting on September 20, 2022 at Strathcona Gardens Complex, Pinecrest Room, Campbell River, BC

Attendees: Rene, Sue, Rory, James, Kelsey, Sarah, Heather

Regrets:

Absent:

1. Call to order made at 6:52 pm
2. Quorum: 7 out of 7
3. Approval of the Agenda  
*Motion to Approve the Agenda and amend as needed.*  
*1<sup>st</sup> – Sarah; 2<sup>nd</sup> – Kelsey. Carried.*
4. Minutes from September 20, 2022.  
Reviewed, no further edits.  
*Motion to adopt the minutes as presented.*  
*1<sup>st</sup> – James; 2<sup>nd</sup> – Kelsey. Carried.*
5. Correspondence
  - a. Sept 1/22 VI Region - notice of Tri-Annual Meeting
  - b. Sept 4/22 VI Region - notice of change in Skater Development Seminar Fee Sept 8/22 BC/YK Section - Artistic Update
  - c. Sept 9/22 BC/YK Section - Thin Ice submissions due Sept 16/22
  - d. Sept 12/22 Skate Canada - National Coaches Week Sept 17-25/22
  - e. Sept 12/22 BC/YK Section Town Hall Sept 15/22
  - f. Aug 24- Sept 19/22 - multiple program inquiry emails
  - g. Sept 17/22 BC/YK Section - Adult Technical Requirements
6. Reports

Finance: Verbal report given. No new business on the items.

President: Report emailed. Team wear on schedule. Board member resignation discussed and accepted.

Event Coordinator: Position remains vacant.

Secretary: Mission statement reviewed. Discussion and agreement to revise and finalize in the next meeting.

Registrar: Report emailed. Registration cost difference discussion.

*Motion: If program changes for participants in Can-Skate programs are recommended by coaching staff and result in a fee difference of less than \$6.00 then the fees will be waived.*

*1st -Sarah; 2nd - Heather. Carried.*

Assessment Coordinator: no report.

Coaches Representative: Report emailed. Please let Rory know if there's any website issues.

Motion: To approve the subscription to DartFish to support skater development at a cost of \$5 USD per month.

1st - Rory; 2nd - Sarah. Carried.

Fundraising: Report emailed. Action - Kelsey to provide Rory with a summary sheet of fundraising opportunities.

PR: Report emailed. Deadline to get a swag bag by December 1st. PR issues calendar being developed, send ideas to James.

*Motion to accept the reports as submitted.*

*1<sup>st</sup> – Sarah; 2<sup>nd</sup> – Kelsey. Carried.*

#### 7. Updates

#### 8. Policy Review

Policy Review: Waiver, Volunteer Policy, Withdrawal/Refund Policy (e). Decision made to table the discussion on the policy to the next meeting.

8:10 pm. Meeting adjourned. Next meeting October 25/22